

CALIFORNIA INSTITUTE OF TECHNOLOGY  
**MOVE-IN\PRE-MOVE OUT\MOVE-OUT INSPECTION FORM**  
 FACULTY HOUSING

<b>Location:</b>		<b>Print Tenant Full Name(s):</b>		<b>CODE LEGEND</b>	
Move In Inspected by:		Pre Move Out Inspected by:		S-Satisfactory      A-Should Clean	
Move In Insp. Date:		Pre Move Out Insp. Date:		D-Damage              B-Minor Flaws	
Tenant(s) Signature(s):		Tenant(s) Signature(s):		N-Needs Repair      C-See Cover Page	
Sign:		Sign:		VR-Vendor Repair	
Move Out Inspected by:		Move Out Insp. Date:			
<b>Move-In Section</b> <b>#-Count Bolded/Underlined Items</b>		<b>Pre Move-Out Section</b> <b>#-Count Bolded/Underlined Items</b>		<b>Post Move-Out Section</b> <b>#-Count Bolded/Underlined Items</b>	
<b>ITEM</b>	<b>CONDITION UPON MOVE IN</b>	<b>ITEM</b>	<b>CONDITION UPON PRE-MOVE OUT</b>	<b>ITEM</b>	<b>CONDITION UPON POST MOVE OUT</b>
<b>HALLWAY</b>	#	<b>HALLWAY</b>	#	<b>HALLWAY</b>	#
Light fixtures, outlets		Light fixture, outlets		Light fixtures, outlets	
Closets, including doors and tracks		Closets, including doors and tracks		Closets, including doors and tracks	
Floor covering		Floor covering		Floor covering	
Walls and ceiling		Walls and ceiling		Walls and ceiling	
<b>DINING ROOM</b>	#	<b>DINING ROOM</b>	#	<b>DINING ROOM</b>	#
Light fixture, outlets		Light fixture, outlets		Light fixture, outlets	
Doors, hardware		Doors, hardware		Doors, hardware	
Windows		Windows		Windows	
Drapes		Drapes		Drapes	
Blinds		Blinds		Blinds	
<b>Screens</b>		<b>Screens</b>		<b>Screens</b>	
<b>Dining Table</b>		<b>Dining Table</b>		<b>Dining Table</b>	
<b>Chairs</b>		<b>Chairs</b>		<b>Chairs</b>	
Furniture		Furniture		Furniture	
Floor covering		Floor covering		Floor covering	
Walls and ceiling		Walls and ceiling		Walls and ceiling	
<b>LIVING ROOM</b>	#	<b>LIVING ROOM</b>	#	<b>LIVING ROOM</b>	#
Light fixture, outlets		Light fixture, outlets		Light fixture, outlets	
Doors, hardware		Doors, hardware		Doors, hardware	
Windows		Windows		Windows	
Drapes		Drapes		Drapes	
Blinds		Blinds		Blinds	
<b>Screens</b>		<b>Screens</b>		<b>Screens</b>	
<b>Sofa</b>		<b>Sofa</b>		<b>Sofa</b>	
<b>Coffee Table</b>		<b>Coffee Table</b>		<b>Coffee Table</b>	
<b>Chairs</b>		<b>Chairs</b>		<b>Chairs</b>	
Floor covering		Floor covering		Floor covering	
Walls and ceiling		Walls and ceiling		Walls and ceiling	
<b>KITCHEN</b>	#	<b>KITCHEN</b>	#	<b>KITCHEN</b>	#
Light fixture, outlets		Light fixture, outlets		Light fixture, outlets	
Doors, including hardware		Doors, including hardware		Doors, including hardware	
Cupboards		Cupboards		Cupboards	
Counter surfaces		Counter surfaces		Counter surfaces	
Windows		Windows		Windows	
Blinds/Drapes		Blinds/Drapes		Blinds/Drapes	
<b>Screens</b>		<b>Screens</b>		<b>Screens</b>	
Dishwasher:		Dishwasher:		Dishwasher:	
Refrigerator (shelving & accessories)		Refrigerator (shelving & accessories)		Refrigerator (shelving & accessories)	
Stove and oven, range hood		Stove and oven, range hood		Stove and oven, range hood	
Sink and garbage disposal		Sink and garbage disposal		Sink and garbage disposal	
Floor covering		Floor covering		Floor covering	
Walls and ceiling		Walls and ceiling		Walls and ceiling	
Furnace/ A/C filter(s)		Furnace/ A/C filter(s)		Furnace/ A/C filter(s)	
Patio, deck, yard		Patio, deck, yard		Patio, deck, yard	
Water Heater:		Water Heater:		Water Heater:	
Other (specify):		Other (specify):		Other (specify):	

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